

Nebraska Chapter, ARMA, Inc.
BOARD MINUTES
September 20, 2006

Present:

Jerry Petersen, President
Ron York, Vice-President
Jacque Hornung, Secretary
Donna Haberstich, Immediate Past President
Cheri Adams, Library/Archivist
Cathy Danahy, Webmaster
Mark Graves, Director of Programs
Scott Swanson, Membership Director
Anissa Rasmussen, Public Relations Director

Absent:

Bill Ptacek, Treasurer

Other Attendees:

None.

CALL TO ORDER:

It was announced that there was a quorum with nine (9) Board Members present and one (1) absent. The meeting was called to order by President Jerry Petersen.

MINUTES:

Donna Haberstich motioned to waive the reading of the August 15, 2006, Board Meeting Minutes and approve. Mark Graves seconded the motion. Nine (9) yeas; no nays. Motion carried.

MEMBERSHIP REPORT:

Scott Swanson reported that our Chapter has 83 members and will be gaining a new member from TD Ameritrade. Scott Swanson reported on the 99 report update.

SEMINAR UPDATE:

Ron York reported that there are no outstanding issues at this time. The Harrah's contract is done. The brochure is finalized. Ron York reported the Seminar Committee will meet as needed. Ron York will be following up with the vendors.

FEBRUARY MEETING:

Cathy Danahy reported that Tina Torres at Microsoft most likely is unable to provide a speaker for us for the February 21, 2007 meeting. The Board discussed other speakers and topics. The Board decided to work on speakers at the San Antonio International Conference. A decision will be made shortly after the Conference.

WEBSITE UPDATE AND CHANGES REPORT:

Cathy Danahy reported that the website is up and running.

Cathy Danahy and Mark Graves would like to add the following improvements:

1. Library project database (12 hours of work); and
2. Registration project (20 hours of work). This project would enable Members to make their monthly reservation via the website and also register for the Spring Seminar, including PayPal.

These requests were tabled until the next meeting. In the meantime, Mark Graves will submit an invoice to Jerry Petersen for approval and submission to Bill Ptacek.

CHARITY OF YEAR:

Mark Graves reported that the Chapter will be collecting donations for the Hope Center for Kids "Behavior Bucks Store." Mark Graves will send out an e-mail with the details of suggested donations.

OCTOBER MEETING:

Jerry Petersen reminded the Board that the October meeting is Boss' Day and will be held at Quarry Oaks. Scott Swanson, Ron York, and Mark Graves will coordinate transporting the speaker.

OTHER BUSINESS:

Scott Swanson reported that a vendor wants our Chapter to use them for our Chapter pins. Scott Swanson is checking on the prices.

The Board discussed ARMA Headquarters' request regarding training materials.

Scott Swanson motioned to adjourn the meeting. Cheri Adams seconded the motion. Nine (9) yeas; no nays. Motion carried.

ADJOURNMENT:

Meeting adjourned.

Jerry Petersen, President

Jacque Hornung, Secretary