

**Nebraska Chapter, ARMA, Inc.**  
**Chapter Meeting Minutes**  
**October 15, 2008**

**Present:**

Ron York, President  
Mark Graves, Vice President  
Scott Swanson, Membership Director  
Cheri Adams, Library/Archivist  
Mary Ott, Program Director  
Cathy Danahy, Secretary  
Jerry Petersen, Immediate Past President  
Jacque Hornung, Treasurer  
Bill Lang, Webmaster  
Rachelle Mathes, Public Relations Director

**The meeting was called to order by President Ron York.**

**Approval of July 29, 2008 Board Minutes**

Jerry Petersen motioned to approve the July 29, 2008 meeting minutes; seconded by Scott Swanson. The minutes were approved by unanimous approval.

**August & September Treasurer's Reports and Chapter Budget Status Report**

Jacque Hornung distributed the Treasurer's Reports and discussed PayPal fees. She indicated the Randy Kahn September seminar appears to be a \$1,100 profit.

Mark Graves left the meeting.

**Library /Archives**

Cheri Adams gave the Library/Archives report. She indicated one new book will be purchased for the Chapter Library. The book is on job descriptions. Cheri said there are 42 inactive books in the library and will bring the list to the December meeting. A free will donation may be requested from members who wish to purchase these books.

**Membership**

Scott Swanson reported the Chapter currently has 99 members.

**Public Relations**

Rachelle said she would be taking pictures at the ARMA international Conference in Las Vegas.

**Programs**

For the November meeting, Scott Swanson volunteered to pick up Brian Tuemmler from the airport, hotel, etc. and bring him to the meeting at Mahoney Park....for which host Cathy Danahy was most grateful. Jacque Hornung will provide a laptop and projector for the meeting.

**Board Job Descriptions**

Bill Lang requested Board members update their job descriptions using the Wiki he created for this purpose.

**ARMA Quiz**

Jacque Hornung volunteered to prepare the ARMA Quiz for the monthly meetings.

**New Business**

Ron York went over the schedule for the ARMA International Conference (Las Vegas) Training and Regional Gatherings.

No other new business presented, President York adjourned the meeting.

Ron York, President \_\_\_\_\_

Cathy Danahy, Secretary \_\_\_\_\_